



**CITY OF SOUTH PASADENA
YOUTH COMMISSION
AGENDA**

**Senior Center
1102 Oxley Street, South Pasadena, CA 91030
April 25, 2022 at 6:00 p.m.**

South Pasadena Youth Commission Statement of Civility

As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

Pursuant to AB 361 Government Code section 54953, subdivision (e)(3), the Youth Commission may conduct its meetings remotely and may be held via video conference. Pursuant to such Executive Order, the Youth Commission may participate remotely and not be physically present in the South Pasadena Senior Citizens Center. Until further notice and as such Executive Orders remain in effect, the Youth Commission may also allow public participation to continue via live public comment conducted over ZOOM.

The Youth Commission for April 25, 2022 will be conducted in-person from the Senior Citizen Center, located at 1102 Oxley Street, South Pasadena.

Please be advised that pursuant to government code, and to ensure the health and safety of the public, staff, and City Council, as the South Pasadena Senior Citizen Center will be open to the public for the meeting and members of the public may attend and/or participate in the in-person meeting, all are kindly reminded to follow Los Angeles County Public Health and CDC regulations and guidelines that are in place and may be posted. The In-person Hybrid meeting will be conducted live in the South Pasadena Senior Citizen Center.

The Meeting will be available

- In Person Hybrid – South Pasadena Senior Citizen Center, 1102 Oxley Street

**Youth Commission
Zoom Meeting Information
Meeting ID: 859 6082 4574
Passcode: 735994**

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information accordingly;
or
2. Click on the following unique Zoom meeting link:

<https://us06web.zoom.us/j/85960824574?pwd=Z0V5d2NObnFTQXZTTElYbGV0NGErUT09;> or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted to do so.

For additional Zoom assistance with telephone audio, you may find your local number at:

<https://us06web.zoom.us/u/kcTGFY46lm>

PUBLIC COMMENTS

The Youth Commission welcome public input. If you would like to comment on an agenda item, or make a general public comment, members of the public may submit public comments in writing for Youth Commission consideration by emailing comments or questions to nwilcox@southpasadenaca.gov by 12:30 p.m. on Monday, April 25, 2022, to ensure adequate time to compile and post. Please provide: 1) your name and 2) agenda item for the comments/questions. All comments/questions will be distributed to the Commission for consideration and will also be posted on the City's website prior to the meeting.

Pursuant to state law, the Youth Commission may not discuss or take action on issues not on the meeting agenda, except that members of the Youth Commission or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

CALL TO ORDER: Juliana Fong, Chair

ROLL CALL: Sadie Metcalfe, Vice Chair
Sadie Abelson, Commissioner
Zack Quezada, Commissioner
Camille Whetsel, Commissioner
Ella Chuang, Commissioner
Colin Wong, Commissioner
Yousef Khan, Commissioner
Jake Wong, Commissioner
Eliana Andrea, Commissioner

COUNCIL LIAISON: Jack Donovan, Councilmember

SCHOOL BOARD LIAISON: Karissa Adams, Board Member

STAFF PRESENT: Nathalie Wilcox, Community Services Supervisor
Jordan Bell, Program Specialist
Lucy Hakobian, Community Services Deputy Director

INTRODUCTION

1. **Introduction of Community Services Deputy Director** – Lucy Hakobian

PUBLIC COMMENT AND SUGGESTIONS

2. **Public Comment – General**

COMMUNICATIONS

3. City Council Liaison Communications
4. School Board Liaison Communications
5. Commissioner Communications
6. Staff Liaison Communications
7. Natural Resources and Environmental Commission Liaison Communications

ACTION/DISCUSSION**8. Approval of the February 28, 2022 Meeting Minutes**Recommendation

It is recommended that the Commission review and approve the February 28, 2022 Meeting Minutes.

9. Discussion on Projects From the 2021-2022 Work PlanRecommendation

Commission update on the approved projects from the 2021-2022 work plan.

Senior Tech Day – May 11 & 25, 2022

Senior Prom – May 13, 2022

PRESENTATION**10. None****ADJOURNMENT****FUTURE YOUTH COMMISSION MEETINGS**

MAY 23, 2022	6:00 P.M.
JUNE 27, 2022	6:00 P.M.

PUBLIC ACCESS TO AGENDA DOCUMENTS

The complete agenda packet may be viewed on the City's website at:
<https://www.southpasadenaca.gov/government/boards-commissions>

Meeting recordings will be available for public viewing after the meeting. Recordings will be uploaded to the City's YouTube Channel no later than the next business day after the meeting.

The City's YouTube Channel may be accessed at:

https://www.youtube.com/channel/UCnR169ohzi1A1ewD_6sfwDA/featured

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division via e-mail at CityClerk@southpasadenaca.gov or by calling (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

04/22/2022

Date

Nathalie Wilcox

Nathalie Wilcox, Community Services Supervisor



CITY OF SOUTH PASADENA
February 28, 2022 at 6:00 p.m.
Minutes of the Regular Meeting of the Youth Commission

CALL TO ORDER:

A Regular Meeting of the South Pasadena Youth Commission was called to order by Chair Juliana Fong on Monday, February 28, 2022, at 6:04 p.m. The Meeting was held in a virtual setting, Commissioners and Liaisons attended via Zoom.

ROLL CALL:

Present: Juliana Fong, Chair, Sadie Metcalfe, Vice Chair, Sadie Abelson, Commissioner, Zack Quezada, Commissioner, Camille Whetsel, Commissioner, Yousef Khan, Commissioner, Jake Wong, Commissioner, and Eliana Andrea, Commissioner.

COUNCIL LIAISON: Jack Donovan, Councilmember - Present

SCHOOL BOARD LIAISON: Karissa Adams, Board Member – Present

STAFF PRESENT: Nathalie Wilcox, Community Services Supervisor – Present
Jordan Bell, Program Specialist – Present

PUBLIC COMMENT AND SUGGESTIONS

1. No public comments were received in writing or verbally via zoom

COMMUNICATIONS

2. City Council Liaison Communications

Councilmember Donovan provided an update on the Commission Study Session held on February 23, 2022. He encouraged all members to speak up and discuss any concerns with the proposed consolidation. There were no additional discussion or action in regards to this on behalf of the Youth Commissioners. Councilmember Donovan also discussed the upcoming items at the next Council meeting which include the proposed mural and the ban of sale of tobacco products in South Pasadena.

3. School Board Liaison Communications

School Board Liaison Adams answered questions in regards to when the indoor mask mandate would be lifted at the schools. As of yet there are no definitive answers in regards to the indoor

mask mandate. The outdoor mandate was lifted last week and the school district aligns its policy with the LA County Health Department. Based on several factors and considerations, the district will make the announcement as to when the indoor mask mandate will be lifted.

4. Commissioner Communications

No comments.

5. Staff Liaison Communications

No comments.

6. Natural Resources and Environmental Commission Liaison Communications

No comments.

ACTION/DISCUSSION

7. Approval of the January 24, 2022 Meeting Minutes

Motion to approve by Chair Fong, seconded by Commissioner Camille Whetsel, motion carries 10-0 to approve the January 24, 2022 Meeting minutes

8. Review and Update to the 2021 Work Plan

The Commission provided updates on upcoming items from their work plan.

Commissioner Whetsel provided an update regarding the Mental Health and Wellness virtual online community platform. The webinar will be hosted on Tuesday, March 15 at 6:30pm; the topic of discussion will be about the stress and anxiety as it relates to high school student. The topic will be discussed by Ms. Prime, Ms. Stebbins, and Ms. McEniry who are middle and high school social workers. They are considering publicizing the flier on the Tiger bulletin, school and social media platforms. The flier was shared and recommended to add a description on the topics to be discussed on the flier to draw people in.

Chair Fong provided an update on the Spread Cheer program that will consist of card making for seniors this spring season. A flier is being drafted, fellow Commissioners were asked to help with spreading the word via social media.

Commissioner Quezada provided an update on Senior Tech days. They have been able to secure 6 volunteers for Tech Day. It was recommended that 3 attend the first one and the other 3 attend the next one.

Lastly, the City liaison asked if there are any commissioners who would like to take the lead on creating finding volunteer opportunities to add to the City web page. No further action was taken.

Senior Prom will be hosted on May 13, 2022, sign up list will emailed to all commissioners.

9. Presentation

None

ADJOURNMENT

The meeting was adjourned at 6:30p.m. The next meeting will be held on Monday, March 28, 2022 at 6:00pm at the South Pasadena Senior Center.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Youth Commission of South Pasadena at the meeting held on February 28, 2022.

Nathalie Wilcox
Community Services Supervisor

Juliana Fong
Chair – Youth Commission

Youth Commission

2021-2022 Work Plan

ITEM NO. 9



Objective	Tasks and Activities	Lead Person(s)	Timeline	Desired Outcome
Assist local youth during the pandemic by conducting virtual online community platform Topic: Mental Health & Wellness	Create and conduct online community platform for local youth residents	Camille Whetsel Ella Chuang	March 15 at 6:30pm	To reach out to local youth and provide community and well-being during the pandemic.
Spread Cheer Program Spring Cards for Seniors	Work with local youth to create cards for older residents, homebound seniors and youth.	Juliana Fong* Yousef Khan	Spring (end of March/early April)	To uplift the Senior population during the pandemic.
Tech Days	This monthly event will provide one-on-one learning lessons for the senior population.	Zack Quezada* Jake Wong	2x a month Beginning in March	Assist the senior population with technology
Create a web page for youth looking for volunteer opportunities to acquire service hours for middle and high school students	Provide opportunities within the City to volunteer to earn services credits		Year Round	Assist with students in earning services hours as well as provide opportunities to build experience for resumes

*Lead person on objective